

Program Delivery Policy

Policy Type: Academic

Policy Owner: Vice President, Academic

Approval Date: September 2, 2025

Effective Date: September 2, 2025

Replaces: Version 2020

Initial Year of Issue: 2012

Corresponding Procedure: None

Purpose

To ensure quality assurance for delivery of all Cambrian College programs of instruction, regardless of location and/or private partner.

Scope

This policy applies to Cambrian College programs of instruction.

Definitions

Private partner: a private business or entity independent of the College that provides products, software and/or services under a public college-private partnership agreement and who are independently designated under the international student program.

Program of instruction: a group of related courses typically leading to a diploma, certificate, or other credential (funded or non-funded) awarded by the College.

Public college-private partnership: a contractual arrangement between a public college of applied arts and technology in Ontario and a private partner for the delivery, by the private partner, of college programs of instruction leading to an Ontario college credential.

Policy Statements

1. General

- 1.1. The College ensures all delivery of programs of instruction, regardless of location and/or private partner:
 - a. adhere to Ministry policy directives;
 - b. adhere to college policies and related processes, unless otherwise stipulated through contractual agreements;
 - c. adhere to the same principles of high academic standards required by the College;
 - d. utilize official curriculum, course outlines, and admission requirements as provided by the College;
 - e. be marketed and promoted utilizing college-approved media and material;
 - f. participate fully in quality assurance processes of the College; and
 - g. provide students with opportunities to engage with the broader college community.
- 1.2. The College ensures information on methods of delivery and technological requirements for each program are available to students.
- 1.3. Students admitted to programs delivered through private partners or other sites (e.g. Espanola, Manitoulin, Toronto campuses) are college students, and as such, have the rights and responsibilities of any student.

2. Public College–Private Partnership Agreements

- 2.1. The College may enter into contracts with private partners who meet the following conditions:
 - a. who are independently designated under the International Student Program and recognized by MCURES to operate in Ontario;
 - b. whose past conduct provides grounds for the belief that the organization will operate in accordance with the law and with honesty and integrity; and
 - c. whose learning environment supports the learning outcomes of the program(s) being delivered.

- 2.2. The College shall seek any necessary approvals from the Minister of Finance or the President of the Treasury Board prior to entering into a partnership agreement
- 2.3. New and renewal of existing PCPP agreements require the approval of the College's Board of Governors and MCURES.
- 2.4. The contractual agreement must adhere to the requirements and principles of this policy and Ministry directive.
- 2.5. The College exercises due diligence around the fiscal sustainability of the private partner with whom they enter into a contract for program delivery. Should the private partner cease operations, the College will have a responsibility to ensure that the students can complete their current program of study.
- 2.6. The College conducts cyclical review/audits of private partner program delivery to ensure the College's quality standards are met.

Responsibilities and Accountability

Vice President Academic is responsible for:

- Ensuring implementation and compliance of this policy.
- Ensuring the overall quality and integrity of all programs of instruction.

Planning, Institutional Research and Quality is responsible for:

- Overseeing the quality assurance mechanisms related to program delivery.
- Updating and ensuring the development, review, and availability of this policy.

Office of the Registrar is responsible for:

- Maintaining official College curricula records.

PCPPs are responsible for:

- Adhering to the requirements of this policy.

Deans/Chairs are responsible for:

- Ensuring compliance with the requirements of this policy.

Faculty are responsible for:

- Complying with the requirements of this policy and engaging in program quality assurance processes as required.

Procedures/Forms

- None

Related Policies

- [Program Quality Assurance Policy](#)
- [Student Rights and Responsibilities Policy](#)