

Readmission Procedure

Effective Date: Jan 1, 2019

Policy: Academic Standing and Promotion

1. Scope

This procedure applies to all students pursuing a Cambrian College credential. Students enrolled in the collaborative BScN program with Laurentian University are bound by Laurentian University's policies and procedures with respect to admission and readmission.

2. General Procedure

- A) All students who take an unscheduled break from their original program of studies at Cambrian are required to apply for readmission.
- B) Readmission to the original program is not guaranteed. Students applying for readmission to a previous program are subject to the following:
 - i. Equal consideration deadlines: students must apply by the published equal consideration deadlines for each entry term.
 - ii. Meeting admission requirements: students seeking readmission to semester 1 must meet admission requirements for their program version.
 - iii. Availability of seats in the program/semester.

3. Readmission to First Semester

Students seeking readmission to Semester 1 of a program are required to apply through OCAS (ontariocolleges.ca) by the published equal consideration deadlines. Where the number of qualified applicants exceeds the number of seats available, candidates will be ranked and seats allocated according to the established procedure (i.e. average of grades in required prerequisite courses).

4. Readmission to Upper Semesters

Students seeking readmission to an upper semester should use the *Advanced Semester Application Form*. While efforts will be made to ensure all students have an opportunity to re-enrol in an upper semester in their original credential, in cases where the number of qualified applicants exceeds the number of seats available, candidates will be ranked and spaces allocated in the priority outlined below. All eligible candidates in each category will be offered admission before moving to the next category.

A) Medical Leave – First Priority

Any students returning to studies after a medical leave will be given first priority. Where there are multiple applicants for limited spaces, students with the highest program GPA will be offered spaces first.

B) Voluntary Leave – Second Priority

Students returning to studies after taking a voluntary break from their program (in good academic standing and/or was not exited from their program) will be given second priority. Where there are multiple applicants for limited spaces, students with the highest program GPA will be offered spaces first.

C) Exited students who register in General Arts and Science – Third Priority

Students who enrol in GAEP following an exit will be given priority over students who don't. A weighted average of the best 3 courses completed during GAEP will be used to rank students. Students must achieve a minimum 2.0 term GPA for prioritized consideration; otherwise, their application will be considered under category 'F' below.

D) Transfers from another Cambrian program – Fourth Priority

Students who have graduated from (or completed studies in) another Cambrian program, including flow-through programs (example: EETN to EETY), and who will receive advanced standing for that completed work. Ranking within this group will be based on program GPA.

E) Transfers from another postsecondary institution – Fifth Priority

Students applying with advanced standing or transfer credit from another postsecondary institution will be ranked based upon their GPA in the program from which they are transferring.

F) Exited students who don't enrol in General Arts and Science/Students returning after Code of Conduct suspension – Sixth Priority

Where space permits and where any additional conditions of readmission have been satisfied, exited/suspended students will be offered admission.

5. Students in their graduating semester

Students who are exited in advance of a final semester of their program will be provided an opportunity to continue their studies through General Arts and Science. If that enrolment through General Arts and Science results in the student completing the requirements for their original program of studies, they will be awarded the credential for that program. They are not subject to the readmission requirements above in order to qualify for graduation.