



## BOARD OF GOVERNORS MEETING MINUTES

December 10, 2025 | 4:30 p.m. | President's Boardroom

### Present

Melanie Cacciotti  
Tara Dumais  
Mark Hartman  
Maxim Jean-Louis  
Trevor Lalonde  
Kristine Morrissey  
Sophia Moutsatsos  
Kelly Niemela  
Claire Parkinson  
Jim Phillips  
Ryan Roberts (departing early)  
Gurpreet Singh Broca  
Diane Suski  
Jennifer Taback  
Stephanie Valentini

### Regrets

Nicholas Arkuh, Michael DiBrina, Gianni Grossi and Stella Holloway

### Special Guests:

Janice Clarke, VP of Academics  
Alison De Luisa, VP Human Resources and Student Services  
Janneke Nicholls, VP Finance, Administration and Applied Research  
Shawn Poland, VP External Partnerships and Strategic Enrolment  
Heidi Ulrichsen, Sudbury.com

Board Chair Jennifer Taback welcomed everyone to the meeting and acknowledged the land.

<b>Board Educational – Strategic Plan update</b> Kristine presented the proposed Strategic Plan Metrics. Kristine walked the governors through the grouped objectives (learner, team, community) and together they settled on metrics that will be used to monitor progress of the plan. Kristine shared with the board that the marketing team will now begin working on creating the dashboard. Kristine will be presenting the metrics during the next All Staff meeting.	
<b>Conflict of Interest (Declaration of conflict of interest)</b> There were no conflicts of interest declared	
<b>AGENDA &amp; CONSENT AGENDA</b>	

<p><b>Approval of the Agenda</b></p> <p><b>Approval of the Board Minutes of November 5, 2025</b></p> <p><b>Approval of the President’s Report – December 2025</b></p> <p>Moved by Gurpreet Singh Broca, seconded by Claire Parkinson, <i>“That the Board of Governors approve the Agenda and Consent Agenda, as will be amended.”...carried.</i></p>	<p><b>25-12-109</b></p>
<p><b>BOARD OVERSIGHT (Legislation)</b></p>	
<p><b>24/25 Program Advisory Committee (PAC) Annual Report</b></p> <p>Janice Clarke, Vice President, Academic presented the 24/25 Program Advisory Committee Annual Report.</p> <p>Janice shared details around the importance of the program advisory committees and noted this past year, PAC members provided valuable recommendations focused on strengthening program relevance and student success. Key suggestions included modernizing curriculum to reflect industry trends such as Artificial Intelligence (AI), risk management, and accessible design; prioritizing applied learning over theory; enhancing experiential opportunities through reimagined placement models, hybrid site exposure, and improved onboarding for clinical instructors. Janice also discussed highlights from the PAC satisfaction survey and shared details of the first Super Pac event.</p> <p>Moved by Stephanie Valentini, seconded by Trevor Lalonde, <i>“That the Board of Governors receive the 2024/2025 Program Advisory Committee Report, as presented.”...carried.</i></p>	<p><b>25-12-110</b></p>
<p><b>Program Development Framework</b></p> <p>Presentation by Janice Clarke, Vice President, Academic</p> <p>Janice discussed the Program Development Framework, which sets out the governance structure from which decisions related to programs at Cambrian are governed. This framework adjusts as changes occur to the college’s strategic direction, alignment with the strategic plan and the provincial context in which the college operates. This includes SMA, College’s Strategic Plan and SEM. Most recently many changes have occurred due to frequent changes with IRCC. Janice discussed the program development guidelines, assumptions and priorities for program development. The overall timelines and processes are also laid out within the framework.</p> <p>Moved by Gurpreet Singh Broca, seconded by Mark Hartman, <i>“That the Board of Governors approve the 2025/2026 Program Development Framework, as presented.”</i></p>	<p><b>25-12-111</b></p>

<p><b>Academic Program Information</b>                  Presentation by Janice Clarke, Vice President, Academic</p> <p>Janice discussed the plan for program development in 2025-2026 Academic Year. Cambrian will continue to diversify our credentials and drive enrolment by responding to the demand of health care specialties, explore graduate certificates that build on Cambrian’s strength, and expand the number of seats in programs by increasing intake sizes and opening up Winter/Spring intakes. Janice also shared the seat expansion numbers from 2024-2026.</p>	
<p><b>BOARD APPROVAL (Board Policy)</b></p>	
<p><b>Other Questions?</b>                  There were no other questions</p>	
<p><b>Board In Camera Meeting</b>                  Moved by Maxim Jean-Louis, seconded by Gurpreet Singh Broca, <i>“That the Board of Governors move into an in-camera meeting.”...carried.</i></p>	<p><b>25-12-112</b></p>